

Department of National Defence  
Claim for Accidental Dismemberment Insurance Plan (ADIP) Benefit  
Manulife Financial  
Policy Number 906906

A CLAIM CONSISTS OF SISIP FS INS 12E (PART I) PAGES 1 & 2 AND SISIP FS INS 13E (PART II) PAGES 1 & 2

Instructions to Canadian Forces Personnel

*The ADIP provides a lump-sum benefit for an accidental dismemberment or the loss of sight, speech or hearing, which is attributable to military service and occurred by way of accidental, external and violent means.*

Please complete and sign SISIP FS INS 12E (Part I— pages 1&2) and then have your attending physician complete SISIP FS INS 13E (Part II— pages 1&2).

Please note that you are responsible for any costs associated with the completion of the forms. Answer all questions fully. If there is insufficient space for your answers, use separate sheets (indicate your name and Service Number) and attach them to the form.

Once the forms have been completed in their entirety, if available, please attach a copy of the completed form CF98 (Report on Injuries), which should be sent directly to Manulife Financial at the address below.

Manulife Financial  
SISIP Claims Department  
PO Box 1030  
2727 Joseph Howe Drive  
Halifax, NS B3J 2X5



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Department of National Defence  
**Claim for Accidental Dismemberment Insurance Plan (ADIP) Benefit**  
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**Part I — TO BE COMPLETED BY CF PERSONNEL**

**1. MEMBER INFORMATION**

Service Number (SN)	Rank	Surname	First Name	Initials
Mailing Address				
PO Box, Rural Route, etc.				
City		Prov.	Postal Code	
Home Phone #	(circle) work/cell phone/pager #			

**CHECK ONE ONLY:**

- |  |  |
|--|--|
| <input type="checkbox"/> Regular Force | <input type="checkbox"/> P Res Class A   |
| <input type="checkbox"/> Released      | <input type="checkbox"/> P Res Class B   |
|  | <input type="checkbox"/> Reserve Class C |

**2. CLAIM DETAILS**

A. According to the Schedule of Benefits (see Annex A attached), please indicate the Dismemberment/Loss of Use for which you are claiming:

\_\_\_\_\_

\_\_\_\_\_

B. Date accident occurred: _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Day</span> <span>Month</span> <span>Year</span> </div>	C. Date injury first treated by physician: _____ <div style="display: flex; justify-content: space-around; width: 100%;"> <span>Day</span> <span>Month</span> <span>Year</span> </div>
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D. Where accident occurred:

\_\_\_\_\_

E. Give a brief description of the accident :

\_\_\_\_\_

\_\_\_\_\_

F. Explain why you consider that your dismemberment/loss of use is attributable to Military Service (please refer to CFAO 24-6 paragraph 30):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

G. Name and mailing address of your Attending Physician:

\_\_\_\_\_

\_\_\_\_\_

Part I— TO BE COMPLETED BY CF PERSONNEL (Continued) . . .

Service No:

**3. Declaration and Authorization**

I certify that the information in this form is true and complete, to the best of my knowledge. I understand that both my claim and my coverage may be denied as a result of my providing false, incomplete or misleading information.

I authorize Manulife Financial and/or SISIP Financial Services to conduct such investigations concerning this claim for accidental dismemberment benefits as they may require.

I understand that, during the course of their investigations, Manulife Financial and/or SISIP Financial Services will need to gather and exchange certain information about me, including any information, records or other data concerning me, my medical history and treatment, and my past and present income, employment, education and training (collectively called "Personal Information").

My Personal Information may be used for the following purposes, where Manulife Financial and/or SISIP Financial Services deem it necessary for:

- the evaluation of this or any other claim for benefits or applications for insurance that I may have with SISIP Financial Services;
- administering the policy under which my claim has been made;
- medical case study or review.

I therefore authorize Manulife Financial, SISIP Financial Services and the following persons, institutions and organizations, to provide to and exchange with each other, any of my Personal Information which they have in their possession or control:

- any physician, health care practitioner, hospital, clinic, pharmacy or other medical facility or provider of health care or treatment;
- any provincial health insurance plan, insurance company, reinsurer;
- any insurance broker or benefit plan administrator, my employer or former employer and any of their agents performing services relating to any employee benefits;
- any federal or provincial government agency, department or organization;
- any investigative or security agency, personal information agent or any other person, agency or institution having my Personal Information.

I understand that any Personal Information that I provide, or which Manulife Financial and/or SISIP Financial Services has collected, will be kept by Manulife Financial and/or SISIP Financial Services in a confidential file, which will be disclosed only to Authorized Individuals. Authorized Individuals include employees of Manulife Financial and/or SISIP Financial Services and other persons (corporate or individual), firms or agencies engaged by Manulife Financial and/or SISIP Financial Services, in the performance of their duties, as well as persons to whom I have granted access in writing, or to any other person authorized by law.

I understand that where Manulife Financial and/or SISIP Financial Services has obtained sensitive medical information from someone other than my physician, Manulife Financial and/or SISIP Financial Services will only release such information through my physician.

I understand and agree that this authorization shall continue as long as the claim for which this authorization has been completed exists, or services for this claim are required from Manulife Financial . A copy of this authorization shall be as valid as the original.

The information provided on this form is protected from unauthorized disclosure under *Canada's Privacy Act* and is available to you upon request.

Member's Signature \_\_\_\_\_

Day Month Year

## Schedule of Indemnities

Full Amount of Insurance for **Regular Force** members & **Reserve Force Class C** members = \$250,000

Primary Reserve Force Class A and B:

Full Amount of Insurance for **Class A and Short Term Class B** members = \$250,000

Full Amount of Insurance for **Long Term Class B** members = \$250,000

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Full amount of insurance for loss\* of:

Both Hands  
Both Feet  
One Hand and One Foot  
Sight of Both Eyes  
One Hand and Sight of One Eye  
One Foot and Sight of One Eye  
Loss of Hearing  
Loss of Speech

One half of the full amount of insurance for loss\* of:

Sight of One Eye  
One Hand  
One Foot

One quarter of the full amount of insurance for loss\* of:

Thumb and Index Finger of Same Hand

\* "Loss" as used above shall also mean loss of use.

\* "Loss" shall mean total and irrecoverable loss.

***The total amount payable for all losses suffered by any one member and resulting from any one accident shall not exceed the full amount of the insurance.***



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**Attending Physician's Statement (APS)  
Claim for Accidental Dismemberment Benefit Insurance Plan (ADIP) Benefit  
Manulife Financial  
Policy Number 906906**

**Part II — TO BE COMPLETED BY THE ATTENDING PHYSICIAN**

Service No: \_\_\_\_\_

Last Name of Patient: \_\_\_\_\_

Given Name(s): \_\_\_\_\_

**Claim Details**

1. Date first consulted on account of injury: \_\_\_\_\_

Day      Month      Year

2. Date patient last treated: \_\_\_\_\_

Day      Month      Year

3. Describe the exact nature, location and extent of injuries sustained:

\_\_\_\_\_

\_\_\_\_\_

4. A. If the accident caused the loss of an arm, hand, leg or foot or any part thereof, indicate the level of amputation here and on the chart on page 2.

\_\_\_\_\_

B. Date of Amputation: \_\_\_\_\_

Day      Month      Year

5. If the accident caused Quadriplegia, Paraplegia or Hemiplegia, date paralysis occurred: \_\_\_\_\_

Day      Month      Year

6. If the accident resulted in total and irrecoverable loss of sight of either or both eyes, date such loss occurred: \_\_\_\_\_

Day      Month      Year

A. If the accident necessitated removal of either or both eyes, date of removal. \_\_\_\_\_

B. What was the vision in each eye prior to the accident? \_\_\_\_\_

Day      Month      Year

Left \_\_\_\_\_ Right \_\_\_\_\_

C. What percentage of vision, if any, remains in each eye?

Left \_\_\_\_\_ Right \_\_\_\_\_

7. If the accident resulted in total and irrecoverable loss of speech, date such loss occurred: \_\_\_\_\_

Day      Month      Year

8. If the accident resulted in total and irrecoverable loss of hearing in both ears, date such loss occurred: \_\_\_\_\_

Day      Month      Year

A. What was the hearing in each ear prior to the accident?

Left \_\_\_\_\_ Right \_\_\_\_\_

B. What percentage of hearing, if any, remains in each ear?

Left \_\_\_\_\_ Right \_\_\_\_\_

C. Does hearing improve with the aid of a hearing aid?  Yes  No

9. Was the injury described solely responsible for the loss?  Yes  No

If "No", please give particulars of any contributing cause or causes.

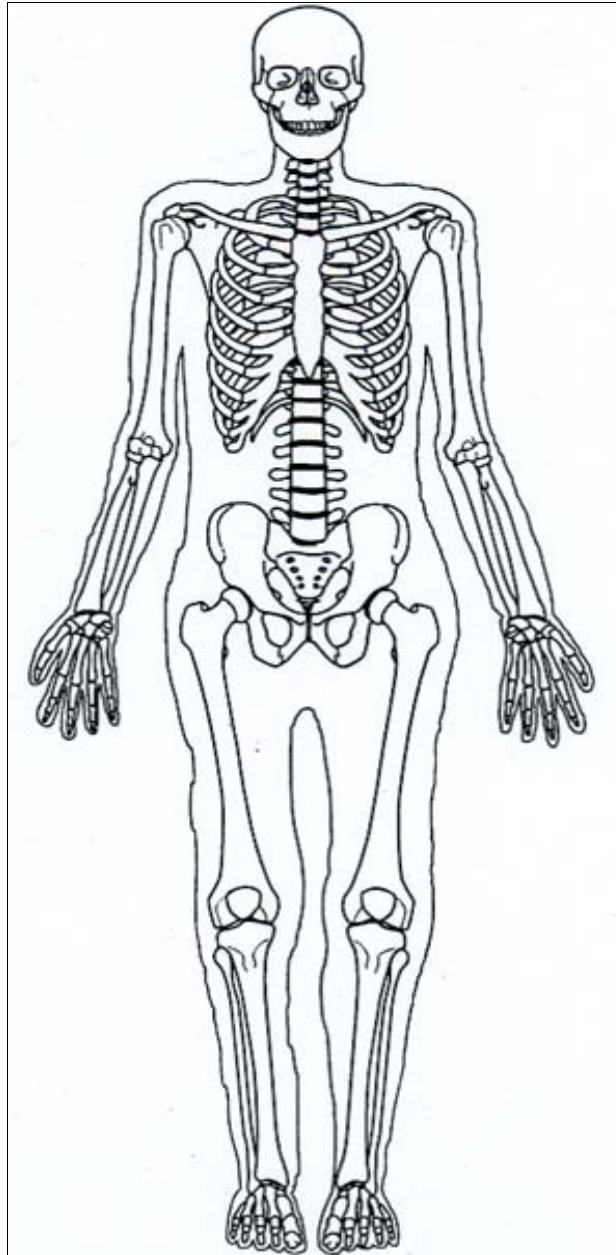
\_\_\_\_\_

\_\_\_\_\_

Service No:

Part II: TO BE COMPLETED BY THE ATTENDING PHYSICIAN (continued):

Please indicate on chart at what level amputation was made:



Attending Physician's name (please print or attach business card)

Telephone No. of Attending Physician

\_\_\_\_\_ ) | | | | | | | |

Address of Attending Physician

Attending Physician's signature \_\_\_\_\_ Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_